



COUNTY GOVERNMENT OF NANDI

**REQUEST
FOR
EXPRESSION OF INTEREST -READVERTISEMENT**

ISSUE DATE: 8TH SEPTEMBER 2021

CLOSING DATE: 29TH SEPTEMBER, 2021 (11AM)

**PROJECT:
EXPRESSION OF INTEREST OUTSOURCING SERVICES FOR THE
MANAGEMENT OF KIBORGOK TEA FARM**

COUNTY GOVERNMENT OF NANDI

REF NO: NDCG/EOI/ACD/01-R/2021-2022

REF; EXPRESSION OF INTEREST FOR MANAGEMENT OF KIBORGOK TEA FARM.

PROFILE.

Kiborgok tea farm was established in 1970's and has an area of 91.55 Ha (Kiborgok A and Kiborgok B) of mature tea bushes and 20.83 Ha under trees. The farm is located in Nandi County, Emgwen Sub County, Kapkangani Ward adjacent to Kaimosi ATC with L.R NO./ Kapkangani/ Kaimosi/608. The farm is wholly owned by the County Government of Nandi. It is approximately 20Km from Kapsabet town to Chepsonoi along Kapsabet- Chavakali road and 3Km off the same road.

BROAD OBJECTIVES

1. To improve overall management of the farm.
2. To improve production and productivity.
3. To increase revenue generated by the farm
4. To maintain and manage existing tree plantation within the farm.

SPECIFIC OBJECTIVES

1. To maintain a routine plucking and plucking table
2. To maintain weed free tea fields
3. To maintain scheduled and timely pruning
4. To ensure scheduled and timely application of fertilizer (split application)
5. To carry out gap filling within the farm.
6. To promote sustainable land use and environmental conservation

TERMS OF REFERENCE

The managing agent is expected to do the following;

1. MANAGEMENT

- a) To deploy a qualified manager for the overall management of Kiborgok tea farm.
- b) To engage adequate tea pluckers and any other labour required in management of tea.
- c) To provide timely transport for the green leaves to the factory.
- d) To ensure security of all assets in Kiborgok farm including green tea leaves to the factory.
- e) To ensure proper records of all activities are kept.
- f) To provide monthly reports on all operations to the accounting officer as and when requested.
- g) To maintain farm roads for ease of transportation and movement

- h) To carry out environmental conservation. E.g. Soil and water conservation.
- i) Procure and provide all farm inputs required i.e. fertilizer, herbicides etc.
- j) The managing agent shall bear any liabilities arising from their operations.
- k) To maintain effective and safe use of farm chemicals
- l) Any loss arising from rejection of green leaf is borne by the managing agent

2. PRODUCTION

- a) To produce at least 1.5 Kgs of green leaf per bush per Month through proper management
- b) Maintain a real time digital system for reporting at the farm and reception of the factory.

3. AGRO FORESTRY

- a) To maintain and manage existing tree plantation within the farm.
- b) Recommend for harvesting and replacement of mature and fallen trees
- c) To maintain and protect riparian areas.

4. REVENUE

- a) Maintain proper accounting records and provide to the accounting officer (Chief Officer Agriculture and Chief Officer Finance) quarterly.
- b) Ensure timely remittance of revenue on monthly basis and any other proceeds at the end of the financial year.
- c) Maintain a real time digital system for reporting.

REQUIREMENTS AND QUALIFICATIONS

In order to carry out this assignment, County Government of Nandi wishes to engage an experienced Farm Management institution to partner with the county

The Firm must:

- a) Meet statutory requirements including Valid Tax compliance certificate, VAT certificates and certificates of incorporation/registration, Certified copy of CR 12 and certified copy of director's ID/passport
- b) Must be registered with relevant regulatory government bodies in Agricultural Sector.
- c) Valid single business permit from County Government of Nandi 2021

- d) Demonstrate evidence of having managed such a farm i.e. contracts, recommendation letters, ownership documents, (due diligence will be conducted to ascertain)
- e) Demonstrate financial capacity to undertake the project. Provide audited books of accounts for the last two years 2018 and 2019 and evidence of previous project accounts.
- f) Demonstrate capacity to efficiently transport green leaf from the farm to the factory. Attach Lease/ownership documents of recommended vehicles.
- g) Demonstrate effective transport charge model per kilo from the farm to factory.
- h) Clearly outline an effective cost model of plucking, pruning, weeding, fertilizer application and management fee.

Submission of Expression of Interest (EOI)

Visit the County website www.nandicounty.go.ke to obtain detailed REOI documents.

Expression of Interest Must be submitted in hard copies to be dropped in the tender box located at the Department of Agriculture and Cooperative Development, located along Kapsabet showground road.

The EOI should be addressed to:-

CHIEF OFFICER
DEPARTMENT OF AGRICULTURE
COUNTY GOVERNMENT OF NANDI
P.O. Box 802 – 30300
KAPSABET
info@nandi.go.ke