

# COUNTY GOVERNMENT OF NANDI

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Nandi County Public Service Board  
P.O Box 802 – 30300  
Kapsabet

## COUNTY PUBLIC SERVICE BOARD

Advert No. CGN/CP5B/01/2024

23<sup>rd</sup> February 2024

### DECLARATION OF VACANCY IN THE COUNTY PUBLIC SERVICE

Nandi County Public Service Board wishes to recruit a competent and qualified person to fill the position of **Chairperson Nandi County Education Fund Committee** pursuant to Section 12 (1) (a) of the Nandi County Education Fund (NACEF) Act 2016.

#### Requirements for Appointment

- I. Three (3) years contract renewable once subject to satisfactory performance;
- II. A Bachelor's degree in Economics, Law, Finance, Accounting, Business or any related field from a recognized University;
- III. Experience of at least five years in senior level management in public or private sector;
- IV. Meets the requirements specified under Chapter Six (6) of the Constitution of Kenya.

The Chairperson of Nandi County Education Fund Committee shall provide overall leadership of the Committee whose **functions** shall be;

- a) Receive, deliberate and approve applications for bursary education grants and loans;
- b) Review the applications for bursary and make the awards to the eligible and successful applicants;
- c) Resolve disputes arising from the award of bursary education grants and loans;
- d) Ensure that fairness and equity is adhered to in making the awards for bursary education grants and loans;
- e) Select eligible candidates for the award of the Nandi County Government Social Responsibility throughout the county; and
- f) Perform such other duties as are as allocated to them by the County Executive Committee Member responsible for Education

#### Remuneration

The allowance rates shall be based on the guidelines given by the Nandi County Education Fund Act, 2016.

### **How to Apply**

Written applications including current Curriculum Vitae, Copies of academic and professional certificates, and ID card should be submitted in a sealed envelope clearly marked on the left side the position being applied for and addressed to:

**The Secretary,  
Nandi County Public Service Board  
P.O.Box 802-30300 Kapsabet**

Hand delivered applications should be handed over at the Nandi County Public Service Board so as to reach the office on or before the close of the business on, **11<sup>th</sup> March 2024**.

### **NOTE**

### **IMPORTANT INFORMATION**

- Only shortlisted candidates will be contacted;
- Any form of canvassing or lobbying will lead to automatic disqualification;
- Phone calls from the Board are normally made through Mobile phone number **0781848494** only and services are **offered free of charge**.